



# VACANCY

**SCIENTIST: BIOTECHNOLOGY**  
(Windhoek, Namibia)

## **ABOUT THE NCRST:**

The National Commission on Research, Science and Technology (NCRST) is a State-Owned Enterprise established in terms of section 4 of the Research, Science and Technology Act, 2004 (Act no. 23 of 2004) with a primary role of promotion, coordination and development of Research, Science, Technology and Innovation in Namibia.

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The NCRST hereby invites applications from suitably qualified individuals to apply for the following position:

## **POSITION: SCIENTIST: BIOTECHNOLOGY**

**Paterson C2**

## **JOB PURPOSE:**

The primary function of this position is to Performs various biotechnological related lab tests to ensure compliance with biosafety requirements and promotes biotechnological research.

## **KEY PERFORMANCE AREAS:**

- Perform biotechnology testing.
- Maintain reference materials for use in the laboratory.
- Perform periodic maintenance of various equipment on a regular basis.
- Perform tests on food samples.
- Perform quality control testing and ensures quality insurance.
- Ensure adequate level of laboratory supplies and consumables.
- Store all equipment and materials properly and tidily away also taking into account health and safety considerations – i.e. a place for everything and everything in its place
- Record all test results on the appropriate documentation.
- File all documentation appropriately and stores documentation away securely.
- Initiate the procurement of materials and equipment as and when required.
- Gather data for compilation of results.
- Perform stock taking to inform procurement requirements.

## **MINIMUM EDUCATIONAL QUALIFICATIONS AND EXPERIENCE:**

- BSc Degree (NQA Level 7) in Biotechnology, Biochemistry, Food Technology or Microbiology.
- At least Three (3) years relevant working experience.

#### **SKILLS AND ATTRIBUTES REQUIRED:**

- Knowledge of Biosafety Act, 2006, (Act no. 7, 2006) will be an added advantage.
- Must be well conversant in English with professional telephone etiquette and able to take initiative to resolve issues quickly in an appropriate manner.
- Intermediate computer literate Skills (MS office package)
- Good written communication, analytical and interpersonal skills.
- Excellent administrative, planning and organizing ability.
- Attentive to details.
- Sound reasoning skills and the ability to resolve complex problems.
- Must be assertive.

#### **CONDITIONS OF EMPLOYMENT:**

- This is a permanent position with an employment agreement.
- NCRST is an equal opportunity employer.

#### **Applications:**

- All applications accompanied by a comprehensive Curriculum Vitae, with certified supporting documents can be submitted as follows:
  - **Electronic, via NIEIS Website:** [nieis.namibia@work.gov.na](mailto:nieis.namibia@work.gov.na)
  - **Via email:** [recruitment@ncrst.na](mailto:recruitment@ncrst.na)
- Please note that only shortlisted candidates will be contacted, and no documents will be returned.

#### **Applications and enquiries may be directed to:**

The Human Resources & Organisational Development Office  
Tel: +264 (61) 431 7052

#### **CLOSING DATE OF APPLICATIONS:**

Monday, 24 January 2022 at 17:00

Previously disadvantaged candidates are strongly encouraged to apply.